**Rules of budget allocation for accredited applicants   
under Erasmus+ Key Action 1**

This document defines the rules of budget allocation for accredited applicants within the framework established in the Erasmus+ Programme Guide.

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| National Agency | EE01, Estonia, Haridus- ja Noorteamet |
| Field | Vocational education and training |
| Call year | 2025 |

# Available budget

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| --- | --- |
| Total budget available for allocation: | 7 293 779 EUR |

Out of the available budget, at least the following amounts will be allocated for the specified purposes:

|  |  |
| --- | --- |
| Basic grants and financial performance | 2 500 000 EUR |
| Qualitative performance and policy priorities | 4 783 000 EUR |
| Inclusion support for participants and exceptional costs | 10 779 EUR |

If additional funding becomes available, the National Agency may increase the available budget. The indicated amounts may be lowered if all applicants have already been allocated the maximum amounts according to the rules set out in this document.

# Budget allocation

## General provisions

The National Agency will estimate the budget required to implement the activities requested by each applicant, as described in the Programme Guide. If the total budget available for allocation to accredited applicants is not sufficient to provide each applicant with the estimated budget required to implement their requested activities, then a competitive allocation will take place as described below. However, if the total available budget is sufficient to fully address the requests of all applicants, then the funding will be allocated in that way.

A competitive budget allocation takes place in multiple phases. In each phase, the available budget is divided between eligible applicants based on the criteria described below. For each applicant, the total awarded grant will be the sum of amounts they receive in each allocation phase (and any separately approved amount for cost categories ‘Inclusion support for participants’ and ‘Exceptional costs’). If any applicant cannot receive further funds based on the rules in this document, then any surplus funds allocated to them will be divided among other applicants using the allocation rules specified for each phase. All allocated amounts will be rounded to the nearest whole Euro.

For the purpose of budget allocation, completed projects are those with grant agreements finalised before 1 April 2025. Only KA121 projects linked to the accreditation code referenced in the application can be taken into account for the budget allocation. The National Agency may exclude from consideration past projects that have been negatively affected by events outside of the beneficiary’s control (*force majeure*).

## First phase: basic grants and financial performance

All applicants will receive at least the following basic grant: 30 000.

Consortia will receive a basic grant per partner organisation but not more than 3 basic grants per consortium.

For applicants that have completed at least one accredited project, the amount of the basic grant will be linked to their past financial performance to ensure stable and reliable funding for good performers. Those applicants will receive a basic grant equal to 50% of the grant absorbed of the last completed project under the accreditation (and not lower than the basic grant).

Applicants that have used less than 85% of the awarded funds in their last completed accredited project will have their basic grant reduced by 20%.

Applicants that have scored less than 75% of max total points in their last Erasmus quality standards report and/or Erasmus Plan progress report will have their grant reduced by 10%. This penalty will be applied only once per report.

Applicants penalised due to low budget absorption and/or low report score may receive a basic grant lower than the one defined at the beginning of this section.

## Second phase: qualitative performance and policy priorities

Budget assigned to this phase will be divided among the applicants in proportion to their score.

The score of each applicant is calculated in two steps:

1. For applicants that have completed at least one accredited project, the basescorewill be equal to the final report evaluation score of their last completed accredited project.

For applicants that have not yet completed any accredited projects, the base scorewill be equal to the evaluation score of their accreditation application.

1. A bonus to the base score will be applied according to the following criteria:

* Size of the organisation[[1]](#footnote-2): +0,3 points per number of learners enrolled in iVET and cVet in the latest available academic year as published in the national education information portal Haridussilm[[2]](#footnote-3)
* Involvement of participants with fewer opportunities: +1 point per % of all participants
* Implementing long-term learning mobility of learners (ErasmusPro): +1 point per participant in ErasmusPro

1. The bonus points for size of the organisation is available for consortia per partner organisation only if learner mobility activities are applied for. [↑](#footnote-ref-2)
2. https://www.haridussilm.ee/ee/tasemeharidus/tasemeharidus/oppijad [↑](#footnote-ref-3)