**Rules of budget allocation for accredited applicants   
under Erasmus+ Key Action 1**

This document defines the rules of budget allocation for accredited applicants within the framework established in the Erasmus+ Programme Guide.

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| --- | --- |
| National Agency | EE01, Estonia, Haridus- ja Noorteamet |
| Field | School education |
| Call year | 2025 |

# Available budget

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| --- | --- |
| Total budget available for allocation: | 2 454 461 EUR |

Out of the available budget, at least the following amounts will be allocated for the specified purposes:

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| --- | --- |
| Basic grants and financial performance | 1 200 000 EUR |
| Qualitative performance and policy priorities | 1 250 000 EUR |
| Inclusion support for participants and exceptional costs | 4 461 EUR |

If additional funding becomes available, the National Agency may increase the available budget. The indicated amounts may be lowered if all applicants have already been allocated the maximum amounts according to the rules set out in this document.

# Budget allocation

## General provisions

The National Agency will estimate the budget required to implement the activities requested by each applicant, as described in the Programme Guide. If the total budget available for allocation to accredited applicants is not sufficient to provide each applicant with the estimated budget required to implement their requested activities, then a competitive allocation will take place as described below. However, if the total available budget is sufficient to fully address the requests of all applicants, then the funding will be allocated in that way.

A competitive budget allocation takes place in multiple phases. In each phase, the available budget is divided between eligible applicants based on the criteria described below. For each applicant, the total awarded grant will be the sum of amounts they receive in each allocation phase (and any separately approved amount for cost categories ‘Inclusion support for participants’ and ‘Exceptional costs’). If any applicant cannot receive further funds based on the rules in this document, then any surplus funds allocated to them will be divided among other applicants using the allocation rules specified for each phase. All allocated amounts will be rounded to the nearest whole Euro.

For the purpose of budget allocation, completed projects are those with grant agreements finalised before 1 April 2025. Only KA121 projects linked to the accreditation code referenced in the application can be taken into account for the budget allocation. The National Agency may exclude from consideration past projects that have been negatively affected by events outside of the beneficiary’s control (*force majeure*).

## First phase: basic grants and financial performance

All applicants will receive a basic grant depending on the size of the applicant organisation/consortium in terms of number of learners enrolled in basic and/or secondary education in the latest available academic year as published in the national education information portal Haridussilm[[1]](#footnote-2):

|  |  |
| --- | --- |
| Number of learners enrolled | Basic grant |
| 0-199 | 10 000 EUR |
| 200-499 | 20 000 EUR |
| 500-999 | 30 000 EUR |
| 1 000-… | 40 000 EUR |

Applicants that have used less than 85% of the awarded funds in their last completed accredited project will have their basic grant reduced by 20%.

Applicants that have scored less than 75% of max total points in their last Erasmus quality standards report and/or Erasmus Plan progress report will have their grant reduced by 10%. This penalty will be applied only once per report.

Applicants penalised due to low budget absorption and/or low report score may receive a basic grant lower than the one defined at the beginning of this section.

## Second phase: qualitative performance and policy priorities

Budget assigned to this phase will be divided among the applicants in proportion to their score.

The score of each applicant is calculated in two steps:

1. For applicants that have completed at least one accredited project, the basescorewill be equal to the final report evaluation score of their last completed accredited project.

For applicants that have not yet completed any accredited projects, the base scorewill be equal to the evaluation score of their accreditation application.

1. A bonus to the base score will be applied according to the following criteria:

* Involvement of participants with fewer opportunities: +1 point per % of all participants
* Implementing teaching assignments: +1 point per participant in teaching assignments
* Implementing mobility of pupils: +0,5 points per participant in pupil mobility
* Implementing long-term learning mobility of pupils: +1 point per participant in long-term learning mobility of pupils

1. https://www.haridussilm.ee/ee/tasemeharidus/tasemeharidus/oppijad [↑](#footnote-ref-2)