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## Evaluation criteria

The following evaluation criteria will be used to assess your final report on a scale of 100 points.

- |   |   |
|---|---|
| <p>Quality of implementation<br/>(50 points)</p>  | <p>The extent to which:</p> <ul style="list-style-type: none"><li>• the beneficiary has ensured sufficient participant report submission rates (in case of low submission rates, the beneficiary's explanation will be taken into account)</li><li>• the beneficiary has applied the basic principles defined in the quality standards</li><li>• the beneficiary has applied the quality standards for good management of mobility activities</li><li>• the beneficiary has applied the quality standards for providing quality and support to the participants</li></ul> |
| <p>Impact and sharing results<br/>(50 points)</p> | <p>The extent to which:</p> <ul style="list-style-type: none"><li>• the project has resulted in relevant achievements based on objectives defined at the application stage</li><li>• the participants have benefited from taking part in mobility activities</li><li>• the project had a positive impact on the beneficiary organisation as a whole, beyond the impact on individual participants</li><li>• the beneficiary has applied the quality standards for sharing results and knowledge about the programme</li></ul>   |



## Project details

Applicant organisation:

Applicant organisation OID:

Project code:

Project title:

Action type:

Call:

Field:

Project start date:

Project end date:

Grant awarded:

National Agency receiving the report:

EE01 - Education and Youth Board (Haridus-Ja Noorteamet-HARNO)

Language used to fill in the form:

EN *Vastake küsimustele eesti keeles (vajadusel inglise keeles)*



## Budget

Budget category	Grant reported	Grant awarded
Organisational support		
Travel		
Individual support		
Linguistic support		
Course fees		
Inclusion support for organisations		
Preparatory visits		
Inclusion support for participants		
Total		

If you would like to include any comments about the budget, you can add them here.  
Soovi korral saate siia lisada eelarve kohta lisainfot

## Project summary

Please summarise the information about your project in form of short answers to the following questions.

Please use full sentences and clear language. The provided summary will be made public by the European Commission and the National Agencies.

**i. Background: What is the context of your project and your organisation?**

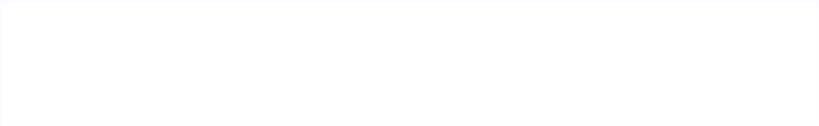
Milline on teie organisatsiooni ning ellu viidud projekti taust? Palun esitage kokkuvõtte oma projekti kohta lühikeste vastuste vormis, kasutage täislauseid ja võimalikult selget kirjutamisstiili.

**ii. Objectives: What did you want to achieve by implementing the project?**

Mida te tahtsite projekti elluviimisega saavutada?

**iii. Results: What were the results of your project?**

Millised on teie projekti tulemused?



## Activities

The following table summarises the information about the activities you have implemented in your project.

Duration figures show total duration of implemented activities for all participants and the figures in brackets indicate the average duration per participant.

Activity type	Number of participants	Duration (in days)	Number of accompanying persons	Duration for accompanying persons (in days)
Group mobility of school pupils				
Long-term learning mobility of pupils				
Job-shadowing				
Courses and training				
Total				

## Quality standards I: Basic principles

Questions in this section and the following are based on the Erasmus quality standards which you had committed to in your project application. Before replying, we recommend that you read the standards again so that your replies best address the topics covered. You can read the quality standards on the Europa web:

here

Activity type	Number of participants	Number of participants with fewer opportunities	Number of persons using sustainable means of transport (green travel)	Number of participants in blended mobility activities
Group mobility of school pupils				
Long-term learning mobility of pupils				
Job-shadowing				
Courses and training				
Total				

How did your project integrate the four basic principles defined by the quality standards: inclusion, environmental sustainability and responsibility, digital education, active participation in the network of Erasmus organisations?

Kuidas olid teie projekti integreeritud neli kvaliteedistandardites määratletud aluspõhimõtet: kaasamine, keskkonnasäästlikkus, digiõpe ning aktiivne osalemine Erasmuse organisatsioonide võrgustikus? Kirjeldage iga aluspõhimõtet eraldi.

## Quality standards II: Good management of mobility activities

Please describe your project team and the division of tasks in it. Who were the members of the project team - please mention the persons' roles, positions and expertise, not their names. How were the key project tasks divided: selection of participants, preparation of participants, supporting participants during the activity, defining the learning programmes, recognition of learning outcomes, overall supervision and ensuring the respect of quality standards?

Palun kirjeldage oma projektimeeskonda ja ülesannete jaotust selles. Nimetage projektimeeskonna liikmete rollid, ametikohad ja vastutusvaldkond (ärge kasutage inimeste nimesid). Kirjeldage, kuidas jagunesid projekti peamised ülesanded: osalejate valik, osalejate ettevalmistamine, osalejate toetamine tegevuse ajal, õppeprogrammide määratlemine, õpiväljundite tunnustamine, üldine järelevalve ja kvaliteedistandardite järgimise tagamine.

What improvements to your organisation and its regular work did this Erasmus+ project bring? What were the benefits for staff and learners who were not directly involved in mobility activities.

Mida käesoleva projekti elluviimine teie asutuses ja selle igapäevatoös paremaks muutis? Millist kasu said need töötajad ja õppijad, kes ei olnud otseselt seotud õpirännetega?





## Supporting organisations

Supporting Organisation	Organisation Type	Type of support
Kui kasutate õpirände elluviimiseks toetavaid organisatsioone, siis ilmuvad need siia. vt Toetavate organisatsioonidega töötamise juhis (agentuuri kodulehel <a href="https://eeagentuur.ee/opirandeprojektide-toetuse-saajale/">https://eeagentuur.ee/opirandeprojektide-toetuse-saajale/</a> )		

## Gathering participants' feedback

The following table presents an overview of participant report submission rates across different activity types. The submission rate is calculated as the percentage of received reports out of the total expected.

Before submitting this report, please make sure that sufficient participant reports have been submitted to allow evaluators to make their assessment. Ensuring that participant reports are completed is part of your duties defined in the grant agreement and the Erasmus quality standards. For individual staff and learner activities, at least 80% submission rate is expected, while the submission rate for group participation reports should be 100%.

Please be aware that submitting your report with lower submission rates is likely to affect your evaluation score negatively. To improve the submission rate, we advise that you send reminders to participants who have not yet submitted their report, and that you instruct the lead accompanying persons to complete their group activity reports.

### Participant reports submission rate

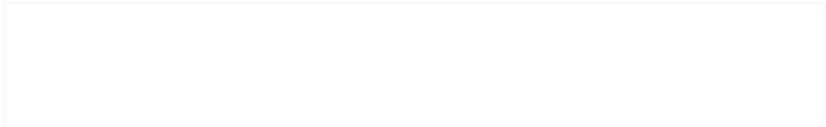
Activity type	Submission rate
Group mobility of school pupils	%
Long-term learning mobility of pupils	%
Job-shadowing	%
Courses and training	%
<b>Overall for individual activities</b>	%
<b>Overall for group activities</b>	%

Please explain why some participants in individual staff and learner activities did not submit their participant reports.

Palun selgitage, miks mõned individuaalses õpirändes osalenud töötajad ja õppijad ei ole esitanud tagasisideküsimustikku.

Please explain why the accompanying persons in some of the group mobility activities did not submit the group participation report.

Palun selgitage, miks mõned rühmaviisilise õpirände saatjad ei ole esitanud tagasisideküsimustikku.



## Quality standards III: Providing quality and support to the participants

This section contains feedback gathered from participant reports, presented per type of activities.

For individual learner and staff activities, a report is requested from each individual participant. For group activities, one participation report is submitted by the group's lead accompanying person on behalf of the entire group.



## Group mobility of school pupils

### Group mobility of school pupils – Participants' feedback part 1: Satisfaction

**Participant reports submission rate** No data

General satisfaction	Very satisfied	Satisfied	Dissatisfied	Very dissatisfied
How satisfied were the participants in your group with their Erasmus+ mobility experience?	No data	No data	No data	No data

#### Satisfaction with specific arrangements

Were you satisfied with overall organisation of the activity in terms of logistics and practical arrangements?	No data
Were you satisfied with travel arrangements?	No data
Were you satisfied with accommodation?	No data
Were you satisfied with insurance coverage and information about insurance?	No data
Were you satisfied with how your questions (or complaints) were addressed?	No data



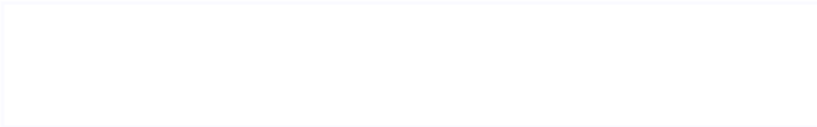
**Group mobility of school pupils – Participants' feedback part 2: Preparation and hosting arrangements**

**Preparation arrangements**

Before departing, I knew what to expect during the mobility period (what the participants were going to do and what they were expected to learn)	No data
There was a learning programme or a similar document prepared before the activity, defining the activities and expected learning outcomes and benefits for the participants	No data

**Hosting arrangements**

The teaching / training at the hosting organisation was of good quality and relevant for the group of learners that I have accompanied.	No data
Myself and the participants in my group felt well received and well integrated at my hosting organisation.	No data
I have received contact information of someone at the sending organisation to contact in case of an emergency	No data
I have received contact information of someone at the hosting organisation to contact in case of an emergency	No data



## Group mobility of school pupils - Participants' feedback part 3: Results

**Participants indicating they have benefited from their Erasmus+ activity** No data

### Results of implemented activities

Participants have learned or improved useful practical skills.	No data
Participants have become more self-confident, independent and responsible.	No data
Participants have clearer ideas about their goals in personal and professional life.	No data
Participants have improved their chances of entering a study programme that I want.	No data
Participants have improved their chances of finding a job (now or in the future).	No data
Participants have learned more about environmental, climate and sustainability issues.	No data
Participants have changed their habits to become more sustainable.	No data
Participants have a better understanding of the diversity in their society.	No data
Participants are more committed to work against discrimination, intolerance, xenophobia and racism.	No data
Participants are more interested in participating in elections, in other democratic processes, and in the life of my local community.	No data
Participants have learned more about Europe, the European Union and European values.	No data
Participants have learned more about new and useful ways to apply digital technology.	No data
Participants are eager to use more digital technologies in their studies or work.	No data



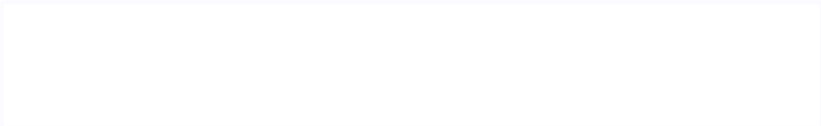
**Language learning**

I think the participants have improved their skills in the main language used during their mobility activity

No data

The participants received support to improve their language skills before or during the mobility period (for example: a language course, language learning materials, language coaching)

No data



## Long-term learning mobility of pupils

### Long-term learning mobility of pupils – Participants' feedback part 1: Satisfaction

**Participant reports submission rate** No data

General satisfaction	Very satisfied	Satisfied	Dissatisfied	Very dissatisfied
How satisfied are you with your Erasmus+ mobility experience?	No data	No data	No data	No data

#### Satisfaction with specific arrangements

Were you satisfied with overall organisation of the activity in terms of logistics and practical arrangements?	No data
Were you satisfied with travel arrangements?	No data
Were you satisfied with accommodation?	No data
Were you satisfied with insurance coverage and information about insurance?	No data
Were you satisfied with how your questions (or complaints) were addressed?	No data





## Long-term learning mobility of pupils – Participants' feedback part 2: Preparation and hosting arrangements

### Preparation arrangements

Before departing for your mobility activity, did you receive any preparation, training or information about the destination country and the hosting organisation?	No data
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If yes, was this preparation and information useful to you?	Yes, I felt well prepared	No data
	Yes, but I needed more preparation	No data
	No, I did not find it useful	No data

Before departing, I knew what to expect during my mobility period (what I was going to do and what I was expected to learn)	No data
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I have signed a learning agreement or a similar document defining the expected learning outcomes of my mobility period	No data
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### Hosting arrangements

The teaching / training at the hosting organisation was of good quality and relevant for me	No data
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I felt well received and well integrated at my hosting organisation	No data
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At the hosting organisation, I had a mentor or a similar person who was following my learning progress and results.	No data
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I have received contact information of someone at the sending organisation to contact in case of an emergency	No data
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I have received contact information of someone at the hosting organisation to contact in case of an emergency	No data
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## Long-term learning mobility of pupils - Participants' feedback part 3: Results

**Participants indicating they have benefited from their Erasmus+ activity** No data

### Results of implemented activities

I have learned or improved practical skills relevant for my current job and for my professional development.	No data
I have improved my knowledge of the subject I am teaching and of my professional field.	No data
I have improved my organisational, management and leadership skills.	No data
I have improved my career opportunities.	No data
I have learned more about environmental, climate and sustainability issues.	No data
I have changed my habits to become more sustainable.	No data
I have a better understanding of the diversity in my society.	No data
I am more committed to work against discrimination, intolerance, xenophobia and racism.	No data
I am more interested in participating in elections, in other democratic processes, and in the life of my local community.	No data
I have learned more about Europe, the European Union and European values.	No data
I have learned more about new and useful ways to apply digital technology.	No data
I am eager to use more digital technologies in my studies or work.	No data

The following table summarises the information about types of certification issued to participants after their mobility activity. Please note that more than one certification can be issued per participant.

Certification of learning outcomes	Number of participants



Long-term learning mobility of pupils - Participants' feedback part 4: Language learning

Linguistic support

	Number of participants	Number of participants receiving language support grant	Number of participants receiving additional language support grant for long-term activities

Language learning

I think I have improved my skills in the main language used during my mobility period	No data
I have received support to improve my language skills before or during my mobility period (for example: a language course, language learning materials, language coaching or similar)	No data
Note: the figures in this table exclude participants who were already fluent in the main language used during their mobility period.	



## Job-shadowing

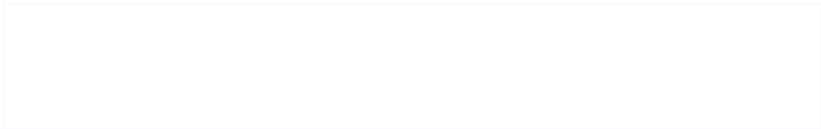
### Job-shadowing – Participants' feedback part 1: Satisfaction

**Participant reports submission rate** No data

General satisfaction	Very satisfied	Satisfied	Dissatisfied	Very dissatisfied
How satisfied are you with your Erasmus+ mobility experience?	No data	No data	No data	No data

#### Satisfaction with specific arrangements

Were you satisfied with overall organisation of the activity in terms of logistics and practical arrangements?	No data
Were you satisfied with travel arrangements?	No data
Were you satisfied with accommodation?	No data
Were you satisfied with insurance coverage and information about insurance?	No data
Were you satisfied with how your questions (or complaints) were addressed?	No data



## Job-shadowing – Participants' feedback part 2: Preparation and hosting arrangements

### Preparation arrangements

Before departing for your mobility activity, did you receive any preparation, training or information about the destination country and the hosting organisation?	No data	
If yes, was this preparation and information useful to you?	Yes, I felt well prepared	No data
	Yes, but I needed more preparation	No data
	No, I did not find it useful	No data
Before departing, I knew what to expect during my mobility period (what I was going to do and what I was expected to learn)	No data	
I have signed a learning agreement or a similar document defining the expected learning outcomes of my mobility period	No data	

### Hosting arrangements

The teaching / training at the hosting organisation was of good quality and relevant for me	No data
I felt well received and well integrated at my hosting organisation	No data
At the hosting organisation, I had a mentor or a similar person who was following my learning progress and results.	No data
I have received contact information of someone at the sending organisation to contact in case of an emergency	No data
I have received contact information of someone at the hosting organisation to contact in case of an emergency	No data

## Job-shadowing - Participants' feedback part 3: Results

**Participants indicating they have benefited from their Erasmus+ activity** No data

### Results of implemented activities

I have learned or improved practical skills relevant for my current job and for my professional development.	No data
I have improved my knowledge of the subject I am teaching and of my professional field.	No data
I have improved my organisational, management and leadership skills.	No data
I have improved my career opportunities.	No data
I have learned more about environmental, climate and sustainability issues.	No data
I have changed my habits to become more sustainable.	No data
I have a better understanding of the diversity in my society.	No data
I am more committed to work against discrimination, intolerance, xenophobia and racism.	No data
I am more interested in participating in elections, in other democratic processes, and in the life of my local community.	No data
I have learned more about Europe, the European Union and European values.	No data
I have learned more about new and useful ways to apply digital technology.	No data
I am eager to use more digital technologies in my studies or work.	No data

The following table summarises the information about types of certification issued to participants after their mobility activity. Please note that more than one certification can be issued per participant.

Certification of learning outcomes	Number of participants



Job-shadowing - Participants' feedback part 4: Language learning

Linguistic support

	Number of participants	Number of participants receiving language support grant

Language learning

I think I have improved my skills in the main language used during my mobility period

No data

I have received support to improve my language skills before or during my mobility period (for example: a language course, language learning materials, language coaching or similar)

No data

Note: the figures in this table exclude participants who were already fluent in the main language used during their mobility period.

## Courses and training

### Courses and training – Participants' feedback part 1: Satisfaction

**Participant reports submission rate** No data

General satisfaction	Very satisfied	Satisfied	Dissatisfied	Very dissatisfied
How satisfied are you with your Erasmus+ mobility experience?	No data	No data	No data	No data

#### Satisfaction with specific arrangements

Were you satisfied with overall organisation of the activity in terms of logistics and practical arrangements?	No data
Were you satisfied with travel arrangements?	No data
Were you satisfied with accommodation?	No data
Were you satisfied with insurance coverage and information about insurance?	No data
Were you satisfied with how your questions (or complaints) were addressed?	No data

Participants' rating of attended courses and training	5 - Very good quality	4 – Good quality	3 – Acceptable quality	2 – Low quality	1 – Very low quality
Information and transparency	No data	No data	No data	No data	No data
Content and pedagogy	No data	No data	No data	No data	No data
European dimension	No data	No data	No data	No data	No data
Services and facilities	No data	No data	No data	No data	No data
Follow-up	No data	No data	No data	No data	No data
Overall course rating (average)	No data				





Courses and training – Participants' feedback part 2: Preparation and hosting arrangements

**Preparation arrangements**

Before departing for your mobility activity, did you receive any preparation, training or information about the destination country and the hosting organisation?	No data	
If yes, was this preparation and information useful to you?	Yes, I felt well prepared	No data
	Yes, but I needed more preparation	No data
	No, I did not find it useful	No data
Before departing, I knew what to expect during my mobility period (what I was going to do and what I was expected to learn)	No data	

**Hosting arrangements**

I have received contact information of someone at the sending organisation to contact in case of an emergency	No data
I have received contact information of someone at the hosting organisation to contact in case of an emergency	No data



## Courses and training - Participants' feedback part 3: Results

**Participants indicating they have benefited from their Erasmus+ activity** No data

### Results of implemented activities

I have learned or improved practical skills relevant for my current job and for my professional development.	No data
I have improved my knowledge of the subject I am teaching and of my professional field.	No data
I have improved my organisational, management and leadership skills.	No data
I have improved my career opportunities.	No data
I have learned more about environmental, climate and sustainability issues.	No data
I have changed my habits to become more sustainable.	No data
I have a better understanding of the diversity in my society.	No data
I am more committed to work against discrimination, intolerance, xenophobia and racism.	No data
I am more interested in participating in elections, in other democratic processes, and in the life of my local community.	No data
I have learned more about Europe, the European Union and European values.	No data
I have learned more about new and useful ways to apply digital technology.	No data
I am eager to use more digital technologies in my studies or work.	No data

The following table summarises the information about types of certification issued to participants after their mobility activity. Please note that more than one certification can be issued per participant.

Certification of learning outcomes	Number of participants



Courses and training - Participants' feedback part 4: Language learning

Linguistic support

	Number of participants	Number of participants receiving language support grant

Language learning

I think I have improved my skills in the main language used during my mobility period	No data
I have received support to improve my language skills before or during my mobility period (for example: a language course, language learning materials, language coaching or similar)	No data

Note: the figures in this table exclude participants who were already fluent in the main language used during their mobility period.



## Beneficiary's practices for providing quality and support to the participants

In this section, we ask you to explain how you have organised your mobility activities in terms of different practicalities. The questions are based on the

Erasmus quality standards

When replying to the questions below, you should take into account the participants' feedback summarised above. If the participants' feedback has shown weaknesses in some elements of the implementation, you can use these questions to provide a background explanation and your own perspective on the matter.

How did you organise practical, logistic, health and safety arrangements for your participants?

Kuidas olid korraldatud osalejate jaoks õpirände praktiline pool - logistika, tervisekaitse, turvalisus? Vastustes peate arvesse võtma eespool kokkuvõtlikult esitatud osalejate tagasisidet. Kui osalejate tagasiside on näidanud puudusi mõnes elemendis, võite kasutada neid küsimusi taustaselgituste andmiseks ja oma vaatenurga esitamiseks.

How did you select the participants for your mobility activities? What criteria did you use? How did you ensure that the selection is inclusive for participants with fewer opportunities? How is the final selection decision made and by whom? If your approach was different for different categories of participants (e.g. learners and staff), please make sure to include information covering all cases.

Kuidas toimus osalejate valik õpirändesse? Millised olid valikukriteeriumid? Kuidas oli tagatud võrdsed võimalused vähemate võimalustega osalejate osalemiseks? Kuidas ja kes tegi lõpliku valikuotsuse? Kui teie lähenemisviis oli erinevate osalejate kategooriate (nt õppijad ja töötajad) puhul erinev, kirjeldage iga kategooriat eraldi.

Describe the preparation activities offered to participants in your mobility activities. How was the preparation adapted to different profiles of participants (learners, staff, participants with fewer opportunities) and types of activities?

Kirjeldage, mil moel toimus osalejate ettevalmistamine õpirändele minekuks. Kuidas kohandati ettevalmistust erinevate osalejate profiilide (õppijad, töötajad, vähemate võimalustega osalejad) ja õpirändetegevuste liikidega (töövarjutamine, rühmaviisiline õpiränne jt)?

What kind of monitoring and mentoring arrangements did you put in place to track the learning progress of your participants during their stay abroad? How was mentoring and monitoring adapted to different profiles of participants (learners, staff, participants with fewer opportunities)? How did the mentors and other persons support the participants in reaching their learning outcomes?

Millist seiret ja juhendamist rakendasite, et jälgida osalejate õppimise arengut välismaal viibimise ajal? Kuidas kohandati mentorlust ja järelevalvet vastavalt osalejate erinevatele profiilidele (õppijad, töötajad, vähemate võimalustega osalejad)? Kuidas toetasid mentorid ja teised isikud osalejaid nende õpitulemuste saavutamisel?

What kind of arrangements did you make for support, administrative and emergency contacts at the hosting and sending organisations?

Kuidas oli korraldatud tugi-, haldus- ja hädaabikontaktid vastuvõtvas ja saatvas organisatsioonis?

Please describe how did you define what the participants are expected to learn from their mobility experience (for example: how did you prepare the learning agreements or learning programmes for the activities). Who were the key persons involved in this process? How were the hosting organisations involved? If your approach was different for different categories of participants (e.g. learners and staff), please make sure to include information covering all cases.

Palun kirjeldage, kuidas te määratlesite, mida osalejad peaksid õpirändekogemusest õppima (näiteks: kuidas valmistasite ette õppelepingud või õppeprogrammid õpirändetegevuste jaoks). Kes olid selles protsessis osalevad võtmeisikud? Kuidas olid kaasatud vastuvõtvas organisatsioonis? Kui lähenemisviis oli erinevate osalejate kategooriate (nt õppijad ja töötajad) puhul erinev, kirjeldage neid eraldi.

How did you evaluate your participants' learning outcomes? If your approach was different for different categories of participants (e.g. learners and staff) or types of activities, please make sure to include information covering all cases.

Kuidas hindasite osalejate õpiväljundite saavutatust? Kui teie lähenemisviis oli erinevate osalejate kategooriate (nt õppijad ja töötajad) või tegevuste liikide puhul erinev, lisage info iga kategooria kohta eraldi.

## Quality standards IV: Sharing results and knowledge about the programme

The following table summarises replies of participants when asked if they were aware that their mobility was funded by Erasmus+.

For group mobility activities, the question has been answered by the lead accompanying person for the entire group of participants.

What have you done to make your organisation's participation in Erasmus+ widely known within your organisation? What kind of opportunities did you create for participants to share their experience with their peers?

Mida olete teinud selleks, et teie asutuses oleks laialdaselt teada osalemine Erasmus+ programmis. Milliseid võimalusi olete osalejatele loonud, et nad saaksid oma kogemusi kolleegidega/kaasõpilastega jagada?

What have you done to share the results of your Erasmus+ activities with other organisations and the public? How did you make your participation in Erasmus+ known in your community and the wider public?

Kuidas olete jaganud oma Erasmus+ projekti tulemusi teiste organisatsioonide ja avalikkusega? Mida olete teinud, et jagada Erasmus+ programmis osalemist oma kogukonnas ja laiemale avalikkusele?

## Project objectives and achievements

You have defined the objectives listed below in your project application.

Please describe the achievements you have reached for each of these objectives. Keep your replies consistent with what you have written in your application and with the information in this report. If there were changes in your approach during implementation, you should explain them here.

Sia ilmuvad taotluses seatud eesmärgid. Kirjeldage iga eesmärgiga seotud saavutusi eraldi ja tooge konkreetseid näiteid, nt õppetöös rakendatud uued meetodid, õpirännete mõjul toimunud muutused õppetöös, kvantitatiivsed indikaatorid jms.

Would you like to add any further explanations or comments regarding your project's objectives? If there were any changes between the application and implementation, please describe those changes and why they were needed. Were there any other achievements you would like to mention?

Kas soovite lisada täiendavaid selgitusi või kommentaare oma projekti eesmärkide kohta? Kui taotluse esitamise ja elluviimise vahelisel ajal tehti muudatusi, kirjeldage palun neid ja selgitage, miks need olid vajalikud. Soovi korral saate lisada ja kommenteerida muid olulisi ning käesoleva projektiga seotud saavutusi.

## European Language Label

The European Language Label is an award set up by the European Commission as part of the Erasmus+ programme. Its objectives are to recognise excellent projects in the area of multilingualism, to help sharing their results, and to promote public interest in language learning.

European Language Labels are awarded in each EU member state and in third countries associated to Erasmus+. The labels are awarded either on annual or biannual basis, depending on the country. You can learn more about the European Language Label on the Europa web, here:

European language initiatives

Thanks to having completed a Key Action 1 mobility project, your organisation has the opportunity to apply for the European Language Label.

**Please note that applying for the European Language Label will not influence the evaluation of your final report in any way. All the information provided in replies to questions in this section will be used exclusively in the selection procedures for the European Language Label.**

Would you like to apply for the European Language Label?

Euroopa keeleõppe tunnuskiri (European Language Label ehk lühidalt ELL) on auhind, millega tunnustatakse uuenduslikku lähenemist keeleõppele, sh erinevate tehnoloogiate ja meetodite kasutamist, hea praktika levitamist ja keelelis-kultuurilise kogemuse vahetamist Euroopas. Lisainfo agentuuri kodulehel: <https://eeagentuur.ee/projektitegijale/euroopa-keeleoppe-tunnuskiri/>



## Hosting organisations

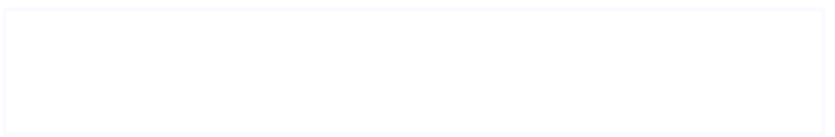
Activity type	Hosting organisation	Organisation Type	Number of persons participating in the preparatory visits	Number of participants
Courses and training				
Group mobility of school pupils				
Job-shadowing				
Long-term learning mobility of pupils				
<b>Total</b>				



## Feedback

The following question represents your feedback to the European Commission about application, implementation and reporting procedures for your Erasmus+ project. When answering this question, please take into account the opinion of organisations involved in your project.

Do you consider that the procedures applicable to your project were proportionate and simple?



## Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.  
The maximum number of all attachments is 100.

### Declaration on honour

Please download the declaration on honour, print it, have it signed by the legal representative and attach.  
Võimalik esitada ka digiallkirjastatult. Ärge lisage dokumendile isikukoodi!

### Other documents

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#)

### List of documents

Text

Lõpparuandega koos ei pea esitama tõendusmaterjale. Vajadusel pöördub agentuur nende osas eraldi teie poole.

No	Name	File size (kB)	Type of document	
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1. Declaration on honour (DOH)
2. Deklaratsioon – kaasamistoetus organisatsioonidele (kui vajalik, st kui olete kasutanud kaasamistoetus organisatsioonile)
3. Keskkonnasäästliku reisimise kinnituskiri (kui vajalik, st kui kasutasite rohelist reisimist)

## Checklist

Before submitting your report form to the National Agency, please make sure that:

- All necessary information on your project has been encoded in Beneficiary Module;
- The report form has been completed using one of the mandatory languages specified in the Grant Agreement;
- All the relevant documents are annexed:
- Declaration on Honour, signed by the legal representative of the beneficiary organisation;
- The necessary supporting documents as requested in the grant agreement;
- You have saved or printed the copy of the completed form for your records.

### Conditions for the Final report submission

Final report can only be submitted if:

- All mandatory fields in the report have been filled in
- Reported Budget is greater than zero, see Budget
- All fewer opportunities participants in the project have a reason declared in the Fewer opportunities section
- All mobility activities in the project are in status Complete, see List of mobility activities All mobility activities and group activities in the project are in status Complete, see List of mobility activities - List of group activities
- Declaration on Honour has been uploaded
- Checklist has been fulfilled

### PROTECTION OF PERSONAL DATA

Please read our privacy statement to understand how we process and protect

your personal data